



PREPARING FOR COLLEGE

Portfolio Checklist for 2018-2019:

All participating students are required to prepare a portfolio. Portfolios must include the following:



Seniors: Resume, Official Transcript, ACT/SAT Scores, (3) Letters of Recommendation, Logged 40 Community Service Hours, and a 500-word essay, subject TBD (to be determined). (Seniors must prepare a portfolio for each school to be visited.)

Begin submitting at the August meeting, online college applications to each HBCU listed on flyer (and other universities) – all apps must be submitted by October 13th. Forward to program director all email confirmations from schools.

Complete the Free Application for Federal Student Aid (FASFA) at the October 13th meeting. You will need 2018 tax returns to complete the FASFA. **Parents are encouraged to attend this workshop.**

Recommend taking ACT (either 9/8, 10/27, 12/8) or SAT (8/25/, 10/6, 11/3, 12/1). At least three tests (SAT and/or ACT) should be taken before December 30th of senior year. Ask your school counselor for a fee waiver.

Juniors: Resume, Unofficial Transcript, ACT/SAT, PSAT Scores, if taken, (2) Letters of Recommendation, 35 Logged Community Service Hours, and a 400 word personal essay, subject TBD.

Recommend taking November 3rd SAT or December 1st ACT. At least two tests (SAT and/or ACT) should be taken before end of December of junior year. Ask your school counselor for a fee waiver.

Sophomores: Resume, Unofficial Transcript, ACT/SAT Scores, if taken, (1) Letter of Recommendation, 30 Logged Community Service Hours, and a 300 word personal essay, subject TBD.

Recommend taking November 3rd SAT or December 1st ACT. At least one test (SAT and/or ACT) should be taken before end of December of sophomore year. School usually gives sophomores the PSAT (Practice SAT).

Freshmen: Resume, Unofficial Transcript, ACT/SAT Scores, if taken, (1) Letter of Recommendation, 25 Logged Community Service Hours, and a 250-word essay, subject TBD.

Recommend taking November 3rd SAT or December 1st ACT.

8th Grade: Resume, Unofficial Transcript, ACT/SAT Scores, if taken, (1) Letter of Recommendation, 20 Logged Community Service Hours, and a 200-word essay, subject TBD.

- The essay-writing workshops are scheduled for January and February 2019. The instructor will provide essay subjects at that time.
- **Portfolios are due on February 9, 2019.**
- Letters of Recommendation must be submitted from current teachers in the 2018 – 2019 school year:
 - If three required, two from current teachers, one from school counselor.
 - If two required, both from teachers.
 - If one required, must be from current teacher.

Students will be assigned SAT/ACT prep lessons in between monthly workshops. These lessons will help students prepare for SAT/ACT exams, increase confidence resulting in higher test scores and eligibility for college scholarships. It is important that students complete the assignments and send an email to the program director confirming the completed assignment by 6pm on Thursday prior to the workshop date.